



# Essex Gliding Club

Committee Meeting Tuesday 8<sup>th</sup> October 2019, 19.00hrs  
at Club House

Those present:

John Whitwell, Allen Cherry, Bernard Parry, Will Burry, Steve Jessup, Vince Earl

Apologies from: Chris Reed

Meeting commenced at 7.15pm

*Items in italics are for further action*

## **Chairman's Welcome - John Whitwell**

There are three parts to our meeting tonight, Part I where we update previous meeting decisions and add timescales and responsibilities. Part two comprising of new items and part 3 where we discuss possible agenda items for the forthcoming AGM

## **PART I**

Update from previous meeting

## **Points from 4<sup>th</sup> September meeting:-**

### **Treasurer's Finance Report – Allen Cherry.**

3. It was therefore proposed by Allen that we 'Ring Fence' £40,000 of the deposit account for eventualities and major repairs, and not include it in our available 'cash'. Further discussion & agreement is in PART II

5. At this point it was advised by Steve J that his name does not appear on the club Directors list. Noted & to be corrected. **AP1** -*John W to contact Chris Reed by 20<sup>th</sup> Oct 2019.*

### **Technical report – Vince Earl**

3. Self-Declared Maintenance Program – It should be noted by all members, in particular those private owners. **AP2** - *To be re-stated at forthcoming AGM. Vince*

4. All private owners to be aware of the new rules which basically means that the owner/s are responsible for ensuring the correct maintenance is carried out as & when required including complete records of manufacturers modifications, updates, ARC and equipment . **AP3** -*Vince will send email information to everyone, sent out at end of evening, 8<sup>th</sup> Oct.*

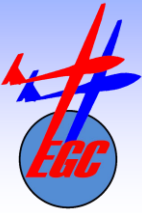
9. Steve J will source lockable cupboard for container 8<sup>th</sup> Oct 2019 – *Done*

11. Astir needs straps replacing, other club aircraft to be checked. *Vince confirmed – Astir & K13-EOE to have new straps.* **AP16** Allen to obtain quote and purchase

12. Parachutes to be checked with provision to be made for a gradual replacement program to be formulated – **AP4** - *John W to present plan for email consultation by 15-11-2019.*

**Possible new ARC supplier, AP5** - *Alex to be asked about progress, By 12*

*OCT19, JW.*



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## Security – John Whitwell

1. Allen has available some high output LED flood lights which would need positioning/installing. **AP6** - Will B to install over next 2 weeks.
  2. Agreed that **Allen, Steve J and Will B** would form a subcommittee to arrange the work involved, additional volunteers would be necessary once a plan of action has been formulated & agreed.
  3. Correct logging procedures to be ensured for all tug operations,  
Alex will discuss with all tug pilots. (Confirmation of completion needed). **AP7** – A H to ensure correct Tug Logging
  6. The field surface is becoming very bumpy in places. **A subcommittee approved to help Ralph Hawtree implement a program of improvements with Steve J & Bernard P.**
  7. Tasks will have to be prioritised with the filling in of holes and ruts being the first consideration, with seeding & rolling if required.
  8. A work plan and costings to be formulated and presented to the main committee.
- 7,8 & 9 – Further report and implementation plan by the end of 2019. **AP8** – SJ and BP produce field improvement plan

## Simulator Update

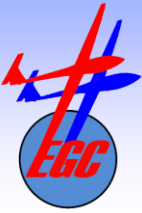
1. Allen, still much work to do and extra help would be required, to be requested as/when necessary. Whilst the simulator is progressing it is very much a case of, 'work in progress', the nature of the work involved being difficult at this stage to accurately predict a completion date.
2. Suggested additional security measures for the simulator caravan might include steel covered doors and mesh steel grid windows.
3. *Alex Harris to supply details of runway directions for the fields he requested to be included in the flight plans.* **AP9**- AH Supply runway orientations for Simulator

## PART II New Items of Agenda

Item 3. Revised treasurers report, Allen.

Discussed and agreed by committee that the description for the 'Ring fenced' money should be described as a 'Contingency fund', to cover major repairs and additional itemizing not necessary. In addition committee agreed that the 'Ring Fenced' amount should be increased from £40k to £50k to take into account that we are unable to obtain insurance for most items.

Accounts update report & flying activity sheet will be available for the AGM.



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Item 4. Security plan – Steve/Will, **AP10** – SJ -*Dave Jones to be consulted before planning is concluded*

Plan revised in meeting to incorporate a change to para 10 - We should revert to removing batteries from vehicles at end of day and that batteries be fitted with quick release post fittings – parachutes can remain in club house storage rack.

Additions:- Siren/s to be fitted in SIM room. Alarm panel to be fitted - Allen / Will  
*Fitting of outside LED lights due to be completed this week by Will.*

The overall aim is to complete most items in 4 to 5 week, progress report at AGM.  
*Following finalisation a copy of the final plan will be sent to Members. BP*

Item 6. Technical/Glider matters – Vince

Members need to remove and dispose of all unserviceable glider parts from EGC site, – unless they are in trailers etc. for which rental is paid. **AP12** -*John W to speak with those members to whom this applies.*

Astir trailer still requires some fixing to be made fully roadworthy, contact Ralph H for information on trailer state. **AP13** - JW by 12OCT19

K13 EOE due for ARC mid-April 2020. Close contact required with `Donald` syndicate to ensure K13 trailer is available when/if required by the club - contact Bernard P.

**AP14** *Vince will check EOE ARC arrangements by 01NOV19*

Astir ARC runs out 13<sup>th</sup> Dec 2019.

PW6 KRX is OK for use at Rattlesden.

But it may be more expedient to repair KRU and send that to Rattlesden leaving KRX at Ridgewell to be modified over winter. **AP15** *JW to liaise with Dave J and finalise with Vince By 12 OCT 19*

Item 7. Brief Simulator Update – Allen

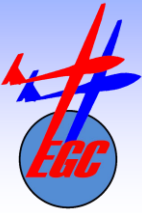
Major work progressing very well however the software requires more work and this will take quite awhile to complete. Opening date not available at the moment.

Projector refund – one projector was `miss -sold` and is not suitable for the job.

Allen looking into getting as large as possible refund. System will still work using the spare projector if it is ceiling mounted, more time needed to carry out this work. It is hoped that the simulator will be available for basic demonstration on the date for the AGM

AOB

Steve discussed changes to “Club Rules” re CASC and put forward that a new category of membership was needed to take into account those who join us as volunteers. This was agreed as necessary and (**AP17**) Steve will send an email to Committee to confirm and clarify both CASC and Associate membership. These changes to be voted on at AGM and **BP** to ensure that papers are sent in time before.



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## **PART III Item 8**

### **Devise Agenda & format for AGM 2<sup>nd</sup> Nov 2019**

*Suggested headings:*

Chairman's welcome

Matters arising from last meeting

Adoption of last meetings minutes i.e. Adopted by \*\* Seconded by \*\*

Chairman's report JW

Treasurer's report AC

Simulator update report AC

CFI's report AH

Security report SJ

Maintenance report VE

Safety Officers Report HM

Feedback from Member Survey JW

Presentation of CFI's cup award

Questions

Closing remarks JW

AOB - Close meeting

Note: Allen kindly offered to provide refreshments for the AGM – Idea of numbers required, email response to be requested from members - BP

AGM – Arranged for Saturday 2<sup>nd</sup> November Ashen Village Hall at 17.00

No other business – meeting closed at 9.30pm.

Bernard Parry, Secretary