



Minutes of a meeting of the Essex Gliding Club Committee

Date 25 May 2019

Held at the EGC Clubhouse Ridgewell Airfield

Commencing 9.30 am

Those in attendance

Will Burry
Vince Earl (by telephone)
Alex Harris (CFI) (by telephone)
Steve Jessup
Bernard Parry (Secretary) (by telephone)
John Whitwell (Chairman)

Apologies

Chris Reed (On holiday)
Allen Cherry (Treasurer) (On Holiday)

JW opened the meeting to explain that this was a special Committee Meeting with only one item on the agenda. This related to an amendment to the rules of the club.

SJ explained that the recent award of a grant from Sport England was subject to two conditions that each required an amendment to club rules. Sport England were concerned in two particular areas:

1. There is no specific requirement in the club rules regarding the number of meetings of the committee to be held in any one year. Sport England require at least four to be held.
2. There was no provision in the club rules regarding conflicts of interest affecting committee members.

To cater for these requirements SJ had prepared amendments to the club rules as follows:

Under Rule 7 (Proceedings of the Committee) Sub section (a)

Add a sentence at the end to read

'There shall be at least four meetings of the Committee each year.'

Under Rule 7 (Proceedings of the Committee)

Add new sub section at the end, designated (i), to read

- i. All conflicts of interest, whether actual or potential, should be declared promptly at the earliest possible opportunity:
 - i. Any Committee member who has a financial interest in a matter under discussion should declare the nature of their interest and withdraw from the room, unless they have dispensation to speak.
 - ii. If a Committee member has any interest in the matter under discussion, which creates a real danger of bias, that is, the interest affects the organisation which they represent, or a member of their household, more than the generality affected by the decision, they should declare the nature

of the interest and withdraw from the room, unless they have dispensation to speak.

- iii. If a Committee member has any other interest which does not create a real danger of bias, but which might reasonably cause others to think it could influence their decision, they should declare the nature of the interest, but may remain in the room, participate in the discussion, and vote if they wish.
- iv. If a Committee member is in any doubt about the application of these rules, they should consult with the Chairperson
- v. If a Committee member fails to declare an interest that is known to the Chairperson, the Chairperson will declare that interest. Committee members financial interests are to be listed in a register to be kept by the Club Secretary.

SJ stated that the wording of the new clause 7(i) was that suggested by Sport England.

SJ also confirmed that the proposed amendments had been circulated to all members of the committee prior to the meeting.

JW called for the amendments to be proposed and seconded. SJ proposed and WB seconded.

JW then called a vote. All members present (both physically and via telephone) voted in favour of the amendments.

JW declared the proposal carried by six votes for, none against and no abstentions.

JW also noted that Allen Cherry (Treasurer), who is on holiday, had also e mailed his approval to the amendments following their circulation. The remaining committee member, Chris Reed, who is also on holiday was currently unable to respond to e mails.

The meeting closed at 9.45 am.

Minutes prepared by Steve Jessup 26 May 2019